

Elementary School (K-4) Application Checklist

Application priority deadline – December 15, 2016

Application deadline – January 20, 2017

**PROSPECT
SIERRA**

Grades K-4:

Attended tour during school day

Date _____

Application and parent questionnaire completed online

Date _____

Teacher recommendation delivered to teacher 1 with stamped envelope

Date _____

Contacted teacher 1 to confirm completion/mailing of recommendation

Date _____

Prospect Sierra has scheduled a visit for my child on:

Date _____

Grades 1-4 only:

Teacher recommendation delivered to teacher 2 with stamped envelope

Date _____

Contacted teacher 2 to confirm completion/mailing of recommendation

Date _____

Student records release form delivered to applicant's current school

Date _____

Contacted current school to confirm mailing of transcripts

Date _____

Tuition Assistance and Tuition Support Program (If applicable):

For Tuition Assistance:

Completed and submitted Tuition Assistance application (PFS) to SSS

Date _____

Submitted copied TA application (PFS) to Prospect Sierra

Date _____

Submitted copied 2015 tax information to Prospect Sierra

Date _____

Submitted copied 2016 tax information to Prospect Sierra

Date _____

For Tuition Support Program (TSP):

Completed and submitted TSP application to Prospect Sierra

Date _____

Submitted first 2 pages of 1040 of most recent tax return to Prospect Sierra

Date _____

Questions to ask about Prospect Sierra: